

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
MAY 8, 2012**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, May 8, 2012, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

ROLL CALL

Clerk-Treasurer Juanita S. Boehm then called the roll:

Mayor Terry Seitz	Present
Board member Timothy Bell	Absent
Board member David Prechtel	Present

Also present were Street Commissioner Raymond Eckerle, City Engineer Chad Hurm, Personnel/Safety/Loss Control Director Cale Knies, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, Building Commissioner/Zoning Administrator Darla Blazey, City Attorney William Shaneyfelt, and Clerk-Treasurer Juanita Boehm. Lt. Mark Tedrow was present in the absence of Police Chief J. Michael Bennett.

Clerk-Treasurer Juanita Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. Two of the three board members were present, which is a majority; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on April 24, 2012. Thereafter, a **motion** was made by David Prechtel and seconded by Mayor Seitz to approve the minutes as presented. Motion carried 2-0.

CLAIMS

The board members reviewed the list of claims from April 6, 2012, thru May 3, 2012. A **motion** was made by David Prechtel and seconded by Mayor Seitz to approve the claims as presented. Motion carried 2-0.

5K RUN/WALK

Kim Shapiro, representing the Dubois County Humane Society, asked permission to use certain City streets for their third annual 5K run/walk on September 29, 2012. Registration begins at 7:00 a.m. with the race starting at 8:00 a.m. The route begins at the Jasper Youth Sports Complex, to Old Huntingburg Road, then on Division Road, then St. Charles Street, then cross 12th

Avenue and travel on Kimball Blvd to County Road 100S, then County Road 100S to Old Huntingburg Road and finish at the Jasper Youth Sports Complex.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to grant the Dubois County Humane Society permission to have their third annual 5K run/walk on September 29, 2012. Motion carried 2-0.

ENCROACHMENT REQUEST

City Engineer Chad Hurm presented an encroachment request from Snaps, 1115 Main Street, to place a wood carving of a six ft. by 2 ft. 6 in. alligator on the sidewalk in front of the restaurant. Hurm said Jasper Management LLC is the owner of the building and WTFDS LLC d/b/a Snaps leases the building.

Hurm said part of the encroachment process is obtaining comments or concerns from the City departments. There are no utilities located in this area, the street department recommends not obstructing the sidewalk, and the police department did not have comments. Hurm said his concern is that there is enough room left for ADA requirements.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to enter into an encroachment agreement with Jasper Management LLC and WTFDS LLC for an alligator in front of Snaps at 1115 Main Street. Motion carried 2-0.

RETIRING FIREFIGHTER

Mayor Seitz acknowledged a letter from Volunteer Firefighter Michael J. Kiefer stating Kiefer will be retiring from the fire department effective May 30, 2012. Kiefer has been with the department for 24 years.

BACKHOE/LOADER QUOTES

At the last meeting quotes for a 2012 backhoe/loader less the trade in of a 2001 Case Super-M backhoe were taken under advisement. Street Commissioner Raymond Eckerle recommended accepting the low quote submitted by Hopf Equipment Inc. for a net price of \$48,135.

A **motion** was made by David Prechtel and seconded by Mayor Seitz to accept the quote from Hopf Equipment Inc. for a net price of \$48,135. Motion carried 2-0.

REPLACE STREET DEPARTMENT EMPLOYEE

Street Commissioner Raymond Eckerle said a street department employee is retiring June 22, 2012. He asked permission to start the hiring process to replace this employee.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to give permission to start the hiring process to replace the retiring employee. Motion carried 2-0.

ASPHALT SUPPLIER CONTRACT PRICE CHANGE

Street Commissioner Raymond Eckerle said the City's asphalt supplier, J.H. Rudolph and Co. Inc, notified us of an increase in the contract prices for bituminous material and for patching material effective May 1, 2012. There is a price adjustment clause in the contract. Eckerle gave the difference of some of the main items that have been changed.

STREET CLOSURE

In order to resume the Division Road street project, Street Commissioner Raymond Eckerle said he needs permission to close Division Road from Omega Drive west to the city limits as needed. When it is time to do the paving Division Road from St. Charles Street west to the city limits will need to be closed.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to allow the closing of Division Road from Omega Drive west intermittently as needed on condition proper notification is given and close Division Road from St. Charles Street west for paving. Motion carried 2-0.

ADJOURNMENT. There being no further business to come before the board, a motion was made by David Prechtel and seconded by Mayor Seitz to adjourn the meeting. The motion carried 2-0 and the meeting adjourned at 8:23 a.m.

The minutes were hereby approved ____ with X without corrections or clarification this 22 day of May, 2012.

Mayor Terry Seitz
Presiding Officer

Attest:

Juanita S. Boehm, Clerk-Treasurer